

**STATE OCCUPATIONAL THERAPY LICENSURE BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 6/10/2019**

**BOARD MEMBERS PRESENT:** Cherie Strand - Chair  
Brenda P Krueger  
Farrell Lindley-Kessler  
Cari J Moodie

**BOARD MEMBERS ABSENT:** Jori A Bathina

**BUREAU STAFF:** Kelley Packer, Bureau Chief  
Dawn Hall, Deputy Bureau Chief  
Julie Eavenson, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Nicholas Krema, General Counsel  
Rob McQuade, Legal Counsel  
Debbie Toncray, Technical Records Specialist II

The meeting was called to order at 9:00 AM MDT by Cherie Strand.

**APPROVAL OF MINUTES**

Ms. Lindley-Kessler made a motion to approve the minutes of 5/3/2019. It was seconded by Ms. Krueger. Motion carried.

**LEGISLATIVE REPORT**

Ms. Packer said there was not a lot to update since the Board's last meeting when she explained the status of the Board's administrative rules and the procedure by which those will remain in effect after June 30.

**FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$150,375.20 as of 4/30/2019.

**TRAVEL POLICY**

Ms. Eavenson reviewed the travel policy with the Board.

**BOARD MEMBER VACANCIES**

Ms. Eavenson reviewed the policy regarding Board member vacancies with the Board.

## **INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

Ms. Peel presented a request for termination of probation in case number OCT-2016-2. Ms. Lindley-Kessler made a motion to approve release from probation for the licensee. It was seconded by Ms. Moodie. Motion carried.

## **OLD BUSINESS**

The Board reviewed the To Do List and no action was taken.

## **NEW BUSINESS**

### **NEGOTIATED RULEMAKING UNDER THE RED TAPE REDUCTION AND LICENSING FREEDOM ACT EXECUTIVE ORDERS; OPPORTUNITY FOR PUBLIC PARTICIPATION AND COMMENT**

Mr. McQuade reviewed the proposed revisions to the Board's rules. The Board agreed to the proposed changes, and to have the notice printed in the August 2019 bulletin. There was no public comment.

## **CONFERENCE UPDATES AND ATTENDANCE**

Ms. Strand provided a review of the National Board for Certification in Occupational Therapy (NBCOT) State Regulatory Leadership Forum. She said the NBCOT provided participants with insights and strategies on shaping the story regarding each state's regulatory issues and effectively communicating it to other entities. Ms. Strand said many of the jurisdictions were facing similar issues such as the sunrise and sunset of rules.

## **DISCUSSION: CE WAIVER AND APPLICATION REVIEW**

The Board discussed the review of applications and CE waiver requests in between meetings. Ms. Lindley-Kessler made a motion to authorize the Board chair to review and approve the application or convene a meeting if necessary. It was seconded by Ms. Krueger. Motion carried.

## **CE COURSES**

The Board reviewed and approved the following CE course applications:

### **CHATTERBOX RETREAT 2019**

CHATTERBOX PEDIATRIC THERAPY CENTER

### **PHYSICAL AGENT MODALITIES & OCCUPATION BASED IMPLEMENTATION OF DEEP THERMAL & ELECTRICAL AGENTS**

EXPLORING HAND THERAPY/TREATMENT2GO

**NEXT MEETING** was scheduled for September 13, 2019 at 9:00 AM MDT.

**ADJOURNMENT**

Ms. Lindley-Kessler made a motion to adjourn the meeting at 12:20 PM MDT. It was seconded by Ms. Moodie. Motion carried.

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Cherie Strand, Chair

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Jori A Bathina

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Brenda P Krueger

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Farrell Lindley-Kessler

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Cari J Moodie

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Kelley Packer, Bureau Chief